Conference Name

[Organiser Names] [Contact details for BSPS communications]

Conference Details

1. Amount requested from the BSPS (up to £750):
2. Topic of the meeting:
3. Is this exclusively a philosophy of science meeting?
4. The type of meeting and planned dates (inclusive):
5. Expected number of participants (please note that the BSPS can only fund speaker and organiser fees, not fees related to general participants and chairs):
6. Anticipated speaker list, with affiliations:
7. Estimated budget, itemised, including subsistence costs per person.

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| Item | Category | Cost |
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**Grand Total:** £…

**Total Requested from BSPS:** £…

**Which items will be funded by the BSPS?** ...

1. Will there be a registration fee? If so, how much, and how much do you expect to collect?
2. Will the meeting be open to all or invitation only? *Please note that the BSPS prefers to fund open events; if your event is invitation only, please explain.*
3. Have other bodies been approached for support? How much are they providing? *Please note that the BSPS will not normally fund events that are components of projects funded by major research grants, unless the organiser makes a case (as part of their application) that the grant could not reasonably have been expected to fund the event in full.*
4. Is the meeting based in the British Isles? *If not, please make clear how this project will help enhance philosophy of science in the British Isles.*
5. Please explain how travel and accommodation expenditure will be prioritized across participants. *Please note that the BSPS prefers that contributions towards travel and accommodation costs for participants who are junior, or in insecure employment, be prioritized over those who are senior/securely employed.*
6. The Society has adopted the BPA/SWIP Good Practice Scheme's recommendations, as detailed here: <http://www.thebsps.org/about/good-practice/>. Please confirm that these guidelines will be followed, with information on what measures, if any, will be taken for compliance in each case.
7. The Society has adopted the BPA Environment/Travel guidelines, as detailed here: <http://www.thebsps.org/about/good-practice/>. Please confirm that these guidelines will be followed, with information on what measures, if any, will be taken for compliance in each case.